

Notice to All Court-Appointed Counsel – 90 Day Billing Requirement

Any court-appointed attorney with a case that was disposed of on or before May 23, 2007, should submit billings and supporting documentation to the Justice Administrative Commission on or before August 22, 2007.

All court-appointed attorneys with cases that reach disposition on or after May 24, 2007, should submit their billings within 90 days of case disposition.

Failure to comply with the 90 day billing requirement for a particular case will result in a 15 percent penalty on all billings including costs for the case. Please see s. 27.5304(4), F.S., and the *Agreement for Attorney Services (2007)*, below.

The attorney shall submit a bill for attorney's fees, costs, and related expenses within 90 days after the disposition of the case at the lower court level, notwithstanding any appeal. The Justice Administrative Commission shall provide by contract with the attorney for impositions of a penalty of 15 percent of the allowable attorney's fees, costs, and related expenses for a bill that is submitted more than 90 days after the disposition of the case at the lower court level. **s. 27.5304(4), F.S.**

Attorney shall submit to JAC all bills for attorney's fees, due process costs, or related expenses within ninety days after final disposition of the case. The filing of an appeal does not stay the time for submitting a bill relating to representation at the lower court level even if Attorney is appointed to represent the Client on appeal. For any bill submitted to JAC more than 90 days after final disposition, in accordance with section 27.5304, the allowable attorney's fees, due process costs, or related expenses shall be reduced by 15 percent. The reduction is a penalty for failing to submit a bill in a timely fashion as required by section 27.5304. A bill shall not be deemed submitted to JAC until all of the documents required under JAC Policies and Procedures have been received by JAC. For cases that reach final disposition prior to May 24, 2007 (the effective date of Senate Bill 1088), May 24, 2007, shall be deemed to be the date of final disposition for purposes of this sub-paragraph. In the event a bill from a due process provider is subject to this penalty, Attorney bears legal responsibility for the penalty as provided above. ***Agreement for Attorney Services (2007)***