

**Pro Se
In-State Court Reporter Attendance
Invoice/Voucher Cover for Services Provided On or After July 1, 2010**

Name of Court Reporter _____ Invoice Number _____

Firm Name _____ Case Number _____

Vendor Tax ID Number _____ Case Caption _____

Individual Ordering Transcripts _____ County & Circuit _____

Judge Name _____

Check if transcript has been ordered.*

Total Invoice Amount \$ _____

*The amount of appearance fees will be deducted from any bill for transcripts if the transcript was ordered at the time of the deposition or within 30 days of date of deposition.

Deposition Information:

Service Date _____
Start Time _____ End Time _____

1 st Hour @ \$50.00/hour	Units X 1	Subtotal	\$50.00
Each Hour Thereafter @ \$25.00/hour	Units _____	Subtotal	\$ _____
		Total	\$ _____

Number of Witnesses Deposed _____

Name of Witness(s) (if additional space is needed, please attach page): _____

Order Information:

Transcript Expedited Reason expedited: _____

Attendance Certification

Court Reporter Certification

I certify that I was authorized to attend the deposition; that the amounts reflected on the invoice are true and accurate charges; and that the work in connection herewith was actually performed.

I hereby certify that the services provided by the above named court reporting firm were necessary and useful in the representation of the above named defendant who is indigent for costs. I further certify that the reported time, rate, and names of witnesses are true and accurate.

Court Reporter Signature (Blue Ink) Date

Signature of Pro Se Individual Date

Court Reporter Printed Name

Pro Se Individual's Printed Name

Phone Number

Address

Phone Number

JAC Date Stamp

IMPORTANT: Original Signatures required, JAC will not accept copies or facsimiles of this form.
Attendance at court hearings are paid by Court Administration.
NOTE: Upon a finding by a court that a transcription is necessary, JAC will pay for original and up to 1 copy for all transcripts except appeal transcripts, where original and up to 2 copies are allowed.